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MEMORANDUM FOR:

Chairman, DCI Intelligence Information  
Handling Committee

FROM:

Robert W. Gambino  
Chairman

SUBJECT:

Memo from C/IHC 5 April 1979  
(IHC/MM 79-08) to C/SECOM  
Same Subject

1. The Security Committee has reviewed your request to:
  - a. develop security recommendations and guidance for specific application to the microform environment and
  - b. investigate further the security problems regarding destruction, accountability and control procedures of microform material.
2. The problems you identified do not lend themselves to ready and easy solutions but merit all due consideration. The Security Committee will be pleased to continue cooperative efforts toward viable and feasible resolutions.
3. The Security Committee holds that the underlying problem of controlling sensitive material is not unique to microforms. Although there may be unique aspects in application, the standard control requirements for paper documents are applicable to microform copies.

4. Your proposal that the two Committees work jointly to review in detail all procedures outlined in various security documents to see which apply to microform material was carefully considered. The Security Committee offers an alternative approach premised on the belief that people working with microforms have recognized if not already confronted unique problems in application of security procedures for document control. The Security Committee would be pleased to address such specific issues and offer possible resolution.

5. The advantages of such an alternative course of action appear to be more goal related. Thus the alternative:

- would negate the need to review all document control procedure;
- would allow concentration on priority issues and would, over time, result in a compilation of security procedures specifically applicable to microform material and no more stringent than those required of other data handling systems; and
- would permit attention to resource costs in connection with specific security proposals.

6. In connection with your proposal to investigate further the problems regarding destruction and control procedures, the issues will be directed to the Research and Development Subcommittee with a request for comments and recommendations.

STAT : 7. To maintain relationship on this matter, I  
appoint [ ] of the Community Security  
Group, Room 3E05, Hqs., extension [ ] as my point of  
contact. STAT

Robert W. Gambino (DRAFT)

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